

**Request for Applications (RFA)**

**AIR Network Fiscal Sponsor**

**Technical Application Template**

*Please use this template to submit your application.* *The technical application* ***should be maximum 7 pages*** *written in English. The document should be in 11 point Times New Roman font, single spaced, with 1 inch/2.5 cm. margins.*

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| **Project Details** | |
| Project Title: |  |
| Project Activities Location(s) : |  |
| Beneficiary group(s) and total number: |  |
| Applicant Organization(s): |  |
| Estimated Project Duration (months): |  |
| Total Budget of the proposed project (USD): |  |
| Total amount requested from Pact (USD): |  |

**Technical Approach and Feasibility of Program Design** (x pages)

**TECHNICAL OVERVIEW OF ACTIVITY:** *Please describe the proposed activity based on the guidance provided.*

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| **Problem Statement:** *What is the problem you propose to address? In your approach, include engagement with local actors, building partnerships with key stakeholders, and creating linkages with other relevant resilience/development activities/projects within the project timeframe.*  *Additionally, add the approach to achieving results and how the approach is responsive to Pact’s requirements for gender equity, and social inclusion.* |
| **Purpose:** *Briefly describe the purpose of your project. A purpose is a high-level positive change that your project will contribute to but is not solely responsible for.**Make sure that the purpose clearly relates to the problem statement described above.*  **Objective(s):**  *Briefly describe the objective(s) that contribute to your goal from the RFA. Include the description of your prior work as it pertains to the project objectives. Under each objective, briefly describe the A****pproach*** *and* ***Activities*** *you will complete organized by thematic area and geographic coverage where appropriate to achieve your intended objective(s). Include the anticipated results and how they will contribute to the project’s ( and the Pact Program) Theory of Change.*   * **Objective**   + **Activity:**   + **Activity:** * **Objective:**    + **Activity:**   + **Activity:** |
| **Technical Approach to Reach Target Groups and Beneficiaries:** *Which organizations, institutions, groups or individuals will be involved in addressing the identified problem? Include the description of key vulnerable group(s) to be engaged.* |

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| **II. Management and Staffing Plan: (1 page)** *Show the roles and responsibilities of all staff who will participate in the implementation of the project. Provide the CV of of the Project Manager (or most senior project staff member) (does not count against the page limit and is optional).*   |  |  |  | | --- | --- | --- | | *Staff Name:* | *Position / Title:* | *Role / Responsibilities:* | |  |  |  | |  |  |  | |  |  |  |   **III. Past Performance (two pages)**  *Describe the organization’s previous experience within the thematic area(s) and geographic locations that are included in the application to this RFA.*  *Summarize the organization’s experience in building the capacity of local organizations, women and youth networks and/or other local initiatives.*  *Submit a summary of other funded projects over the past three years, including documentation to confirm the highest budget amount awarded to the organization in the past three years (this is not included in the page limit)* |
| **IV. Monitoring and Evaluation (M&E) Plan:** (2 pages as per the MEL Plan template)  *Please describe how you will collect data and monitor your section 3.5 of this RFA. Grantees will also be expected to provide additional indicators and targets as needed and document unintended results and adaptations through a M&E template provided by Pact.*  ***M&E Template:***   |  |  |  |  | | --- | --- | --- | --- | | **Purpose: *See definition above*** | | | | | **Objective: *See definition above*** | | | | | **Activity: *See definition above*** | **Output: *An output is what happens as an immediate result of a project activity.*** | **Indicator: *An indicator is a (usually numeric) measurement of a project result*** | **Data Collection Tool and Source: *A data collection tool is what you will use to collect the information for your indicator. A source is who or what you will collect the information from.*** | |  |  |  |  | |  |  |  |  | | **Objective:** | | | | | **Activity:** | **Output:** | **Indicator:** | **Data Collection Tool and Source:** | |  |  |  |  | |  |  |  |  | |
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